



REQUEST FOR PROPOSAL (RFP)

For

Hiring of Pickup vehicles for FRT Teams of APSFL

Ref. No.APSFL/Hiring Vehicles/2025-01, Dated 28/10/2025

Andhra Pradesh State FiberNet Limited

NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station,
Vijayawada – 520 013

Web address: www.apsfl.in

Email address: apsfl@ap.gov.in

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Disclaimer

The information contained in this Request for Proposal (“RFP” or “Tender”) including any information subsequently provided to the bidders, (“bidder/s”) verbally or in documentary form by Andhra Pradesh State FiberNet Ltd. (APSFL) or any of its employees or advisors, shall at all times be subject to the terms and conditions set out in this Tender document (as may be amended only by APSFL from time to time).

This RFP is not an agreement and is not an offer to any party. The purpose of this RFP is to provide the bidders or any other person with information to formulate their offers (“Bid”). This RFP includes statements, which reflect various assumptions and assessments arrived at by APSFL in relation to this scope. This Tender document does not purport to contain all the information each bidder may require. This Tender document may not be appropriate for all persons, and it is not possible for the Managing Director, APSFL and their employees or advisors to consider the objectives, technical expertise and particular needs of each bidder. The assumptions, assessments, statements and information contained herein are made considering the intended objectives of the project, and may not be complete, accurate or adequate. Each bidder must therefore conduct their own analysis of the information contained in this RFP and seek professional advice from appropriate sources.

Information provided in this Tender document to the bidder is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. APSFL accepts no responsibility for the accuracy or otherwise for any interpretation of opinion on law expressed herein.

APSFL, their employees and advisors make no representation or warranty and shall incur no liability to any person, including the bidder under law, statute, rules or regulations or tort, the principles of restitution or unjust enrichment or otherwise for any loss, cost, expense or damage which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, reliability or completeness of the RFP, and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in the selection process as part of this RFP.

APSFL also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any bidder upon the statements contained in this RFP. APSFL may in its absolute discretion, but without being under any obligation to do so, can amend or supplement the information in this RFP.

The issue of this tender document does not imply that APSFL is bound to select a bidder or to appoint the selected bidder (as defined hereinafter), for supporting implementation of the project. APSFL reserves the right to reject all or any of the bidders or Bids without assigning any reason whatsoever.

The bidder shall bear all the costs associated with or relating to the preparation and submission of Bid pertaining to this RFP including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations, which

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may be required by. All such costs and expenses will remain with the bidder and APSFL shall not be liable in any manner whatsoever for the same, regardless of the conduct or outcome of the selection process.

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1. Introduction

Andhra Pradesh State FiberNet Limited (APSFL) has been incorporated under the Companies Act, 2013 in October 2015, to undertake the works of AP Fiber Grid, its operations & maintenance and its business activities. It is a fully owned entity of the Government of Andhra Pradesh under the control of Infrastructure & Investment (I&I) department. APSFL aims to provide the high quality & affordable digital services to households, Government and Business entities across the State of Andhra Pradesh.

The APSFL has obtained the required licenses to carry on its business activities – Internet Service Provider (ISP-B), National Long Distance and Unified Service Access License from the Dept. of Telecom, Govt. of India. APSFL currently serving to 5+ lakhs active subscribers across the State in partnerships with about 7,000+ LCOs.

1.1 Invitation to Bid

Andhra Pradesh State FiberNet Limited (APSFL), a fully owned entity of the Govt. of Andhra Pradesh (AP), having its Registered Office at 3rd Floor, NTR Administrative Block, Pandit Nehru Bus Station, NH – 65, Vijayawada – 520001, Andhra Pradesh, India, invites responses (“Proposals”/ “Bids”) to this RFP for Selection of agency for providing FRT vehicles

Interested bidders are advised to study this RFP carefully before submitting the proposals in response to the RFP. Submission of a proposal shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

Interested bidders may download the RFP from www.apsfl.in. Any subsequent corrigenda/clarifications shall also be made available on the same portal. Bid proposals must be received not later than time and date mentioned in the key events and dates. Bid proposals received, in part or full, after the deadline WILL NOT be considered for further process.

To obtain first-hand information on the assignment, Bidders are encouraged to attend a pre-bid meeting, with representatives not more than two (2) from each bidding firm. Attending the pre-bid meeting is optional.

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1.2 Procedure for Bid Submission

All bidders should submit the bid along with Original DD towards the bid processing fee in sealed envelopes at APSFL office, Vijayawada before proposal due date. APSFL shall carry out the evaluation solely based on the submitted documents.

APSFL will not take any responsibility for any delay in receipt/non-receipt of bid, original DD/BG towards Document Fee

S. No.	Details	
1	Name of Beneficiary	Andhra Pradesh State FiberNet Ltd
2	Name of Bank	Andhra Bank
	Bank Address	Andhra Bank, Main Branch,
		RR Appa Rao Street, Vijayawada,
		Andhra Pradesh
3	Bank Account No	060611100003785
4	IFSC CODE	UBIN0806064
5	MICR CODE	520026016
6	BRANCH CODE	0606

The bidder is requested to download the RFP document and read all the terms and conditions mentioned in the RFP Document and seek clarification if any from the RFP Inviting Authority. The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the RFP Inviting Authority from time-to-time on APSFL website. The Department calling for RFPs shall not be responsible for any claims/issues arising out of this document.

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1.3.1 Key Events & Dates

1.	Name of the Authority	Managing Director Andhra Pradesh State FiberNet Limited
2.	Name of the Assignment	Hiring of pickup vehicles for FRT Teams of APSFL
3.	RFP Number	Ref. No. APSFL/Hiring Vehicles/2025-01, Dt: 28/10/2025
4.	Place of availability of Tender Document (RFPs)	http://apsfl.in/tenders/
5.	Place of submission of Bids	Sealed envelopes must be submitted at the APSFL Head Office, Vijayawada, before the due time
6.	Tender Document (RFP)	Request for Proposal Document
7.	Tender Type (Open/Limited/EOI/Auction/Single)	Open
8.	Tender Category (Services/Products/works)	Works
9.	Type/Form of Contract (Commission/Lumpsum)	Lumpsum
10.	Re-bid submission before submission date/ last date of submission allowed by the Bidder (Yes/No)	Yes
11.	Withdrawal Allowed (Yes/No)	No
12.	Is Multi Currency Allowed	No (Only Indian Rupees)
13.	Last date and time for receiving queries/clarifications	04.11.2025 at 03:00 PM No communication, in any form and for any reason, will be entertained post this date and Time.
14.	Last date and time for submission of Proposal (Proposal Due Date)	11.11.2025 at 03:00 PM The sealed bid envelope must be submitted by hand or through registered post/courier to APSFL Head office, Vijayawada
15.	Date and time of opening of Pre-qualification	11.11.2025 at 05:00 PM Andhra Pradesh State FiberNet Limited NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001

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		Web address: http://www.apsfl.in Email address: apsfl@ap.gov.in
16.	Bid Processing Fee (Non - refundable)	Bid Processing Fee (Non-refundable): INR Rs. 5,900/- (including GST) The tender processing fees can be paid in the form of Demand Draft issued by one of the Nationalized / Scheduled Banks in India drawn in favour of 'Andhra Pradesh State FiberNet Limited', payable at Vijayawada. Original DD must be submitted in APSFL office at Vijayawada before bid submission date.
17.	Performance Security	10% of contract value shall be submitted and valid for 60 days beyond the date of completion date (including extension, if any) of the agreement/contract/scope of work. Performance Security shall be in the form of Bank Guarantee issued by one of the Nationalized / Scheduled Commercial Banks in India drawn in favour of Andhra Pradesh State FiberNet Limited, payable at Vijayawada. Name of the Beneficiary: ANDHRA PRADESH STATE FIBERNET LIMITED Bank Name: Union Bank Bank Account Number: 060611100003785 IFSC code: UBIN0806064 MICR Code: 520026016 Branch Code: 000606 Branch Name: Main Branch, RR Apparao Street, Vijayawada,
18.	For any enquiries and clarifications, please contact:	Andhra Pradesh State FiberNet Limited NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, Vijayawada – 520001. Web address: http://www.apsfl.in Email: apsfl@ap.gov.in;
19.	Validity of the Proposal	Bidder proposals shall remain valid for a Period of 90 days from the bid submission date.
20.	Nature of Bid Process	Two stages a) Stage- I: Pre-Qualification Eligibility

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		b) Stage- II: Commercial Bid
21.	Method of Selection	As per RFP
22.	Tenure of Contract	One year, extendable by another 1 (one) yearsubject to mutual agreement between Client and Agency

Note: Proposals/Bids submitted without Bid Processing Fee shall be summarily rejected.

2. General Instructions to Bidder

2.1 RFP Amendment

APSFL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by amendment. All the amendments made in the document would be published in the www.apsfl.in. APSFL shall not be responsible if the Bidders do not get the individual intimates of such amendments. All such amendments shall be binding on all the Bidders. The Bidders are also advised to visit the aforementioned website on regular basis for checking any updates. APSFL also reserves the rights to amend the dates mentioned in this RFP for Bid process.

2.2 Pre-Bid Queries

APSFL may incorporate any changes in the RFP based on acceptable suggestions received in pre-bid queries. The decision of APSFL regarding acceptability of any suggestion shall be final in this regard and shall not be called upon to question under any circumstances. It may not be possible to answer questions which are received late. The responses to the queries shall be uploaded by way of hosting amendments/clarifications on the website i.e. (www.apsfl.in) in accordance with the respective clauses of the RFP.

No queries in any form and for any reason shall be entertained after the last date and time for submission of queries.

2.3 Cost of Bidding

The Bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/ presentations, preparation of proposal, in providing any additional information required by APSFL to facilitate the evaluation process, and in negotiating a definitive Service Agreement and all such activities related to the Bid process. This RFP does not commit APSFL to award a Contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award of Contract for implementation of Project.

2.4 Language

The proposal and all correspondence and documents shall be written in English. In case of accompanying literature or brochures etc., being in a language other than English, a certified

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translation should accompany the documents as a part of the RFP. All proposals and accompanying documentation will become the property of APSFL.

2.5 Bid Prices

- The Bidder shall indicate the price in the prescribed format only.
- The Bidder shall prepare the Bid based on details provided in the RFP. It must be clearly understood that the Scope of Work is intended to give the Bidder an idea about the order and magnitude of the work and is not in any way exhaustive and guaranteed by APSFL. The Bidder shall carry out all the tasks in accordance with the requirement of the RFP and due diligence and it shall be the responsibility of the Bidder to fully meet all requirements of RFP.
- Prices shall be quoted in Indian Rupees (INR), shall be exclusive of Goods and Service Tax (GST).

2.6 Bidder Representative

All Certificates and documents (including any clarifications sought and any subsequent correspondences) received hereby, shall, be signed by the competent Authority of the bidders.

2.7 Bid Validity

The proposals shall be valid for a period of 180 days from the date of submission of Bids. On completion of the validity period, unless the Bidder withdraws proposal in writing, it will be deemed to be valid until such time that the Bidder formally (in writing) withdraws proposal. If required, beyond 180 days, the Bidder may be asked to extend the bid validity, on its consent.

2.8 Documents comprising the Bids

The bids prepared by the Bidder shall comprise of the following documents:

Bidders shall prepare the following two separate sealed envelopes:

Superscribed as:

“Envelope 1 – “PQ” bid folder – [Tender Name/No.] – (District Name) [Bidder Name]”

This envelope should contain the following:

If the following documents are not found in the “PQ” bid folder, the bid shall be considered as non-responsive and may be rejected.

- Annexure A – Application Form
- Annexure B – Profile of Bidder/ Partners
- Annexure C – Declaration of Acceptance of Terms and Conditions in the RFP
- Annexure D – Undertaking on SoW Compliance and Unconditional Acceptance
- Annexure E – Pre-Qualification Compliance Documents

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- Annexure F – Declaration regarding Clean Track Record
- Annexure G – Format for Past Experience
- Annexure H – Document verification certificate
- Demand Draft for Bid processing fees
- Documents pertaining to the clause no. 4.1, Pre-Qualification Criteria

Envelope 2 – Financial Bid

Superscribed as:

“Envelope 2 – Financial Bid – [Tender Name/No.] – (District Name) [Bidder Name]”

This envelope should contain:

- Annexure M – Commercial Proposal Submission Form
- Annexure N – Commercial Bid Cost Components

Outer Envelope – Final Submission Package:

Place **both Envelope 1 (PQ Bid)** and **Envelope 2 (Financial Bid)** in a **larger sealed envelope**, superscribed as:

“Bid for [Tender Name/No.] – (District Name) [Bidder Name]”

The outer envelope should mention:

- Name and full address of the bidder
- Contact details (phone number and email ID)
- Addressed to:

The Managing Director

Andhra Pradesh State FiberNet Limited (APSFL)
3rd Floor, NTR Administrative Block
Pandit Nehru Bus Station, NH-65
Vijayawada – 520001, Andhra Pradesh

2.9 Modification and Withdrawal

No proposal may be modified / withdrawn in the interval between the deadline for Submission of proposals and the expiration of the validity period specified by the Bidder on the proposal form. In case the Bidder wishes to withdraw the Bid after the date of opening of the bids, the EMD of the Bidder shall be forfeited.

2.10 Opening of Bids

Technical Bids will be opened first on the scheduled date and time in the presence of the bidders or their authorized representatives.

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Financial Bids of only technically qualified bidders will be opened at a later date, which will be communicated accordingly.

2.11 Evaluation of Bids

- a. The Bids of only those Bidders, whose Bid Processing Fee are in order, only, will be accepted.
- b. Bidders need to fulfil all the Pre-qualification conditions mentioned in the RFP. The technical committee will examine the Bids to determine whether they are complete, whether the Bid format conforms to the RFP requirements, whether documents have been properly signed, and whether the Bids are generally in order.
- c. Bids of Bidders whose Pre-qualification proposal does not meet the set criteria shall be rejected forthwith.

2.12 Bids Not Considered for Evaluation

Bids shall be summarily rejected due to incomplete documentation or late receipt.

2.13 Pre-Qualification

The pre-qualification evaluation shall be done as mentioned in this RFP.

2.14 Award Criteria

The Authority will open the Price Bids of the bidders who have met the conditions as per the Pre-Qualification Criteria in this RFP and finalize the L1 bidder

2.15 Rectification of Errors

Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted price will be entertained after the proposals are opened. Errors in proposals will be corrected as per the unit rates quoted.

2.16 Contacting APSFL

Any effort by a Bidder to influence the Technical Evaluation and Tender Approval Committee in its decision on Bid evaluation, bid comparison or contract award may result in disqualification of the Bidder's Bid and also forfeiture of Bid security.

2.17 APSFL's right to vary Scope of Work

APSFL may at any time, by a written order given to the Bidder, make changes to the Scope of the work.

If any such change causes an increase or decrease in the cost of or the time required for the Bidder's performance of any part of the work under the Agreement, whether changed or not changed by the order, an equitable adjustment shall be made in the Agreement Value or time schedule, or both, and the Agreement shall accordingly be amended. Any claims by the Bidder for adjustment under this Clause must be asserted within one (1) week from date of the

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Bidder's receipt of APSFL's order for change. The unit rate of each item quoted/accepted by the selected Bidder shall however not change.

2.18 APSFL's Right to Accept / Reject

APSFL reserves the right to accept or reject any proposal, and to annul the bid process and reject all proposals at any time prior to award of work, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for APSFL's action.

2.19 Signing of Agreement

The signing of agreement for the project is as follows:

The agreement with the successful bidder shall be executed **only upon submission** of the following:

1. **Performance Bank Guarantee (PBG):** As specified in the tender, to ensure compliance with the contractual obligations and performance standards.
2. **Vehicle Details:** Comprehensive information on all vehicles proposed to be deployed, including registration numbers, make and model, fitness certificate, insurance, road tax details, and any other relevant documents as prescribed by APSFL.
3. **Driver Details:** Complete particulars of the drivers engaged for the hired vehicles, including valid driving licence, identity proof (Aadhaar or equivalent), recent photograph, mobile number, and police verification certificate.

Failure to submit the above documents within the stipulated timeline shall render the bidder ineligible for agreement execution, and APSFL reserves the right to take appropriate action as per tender terms.

APSFL notifies the successful Bidder that its proposal has been accepted and APSFL shall enter into an Agreement with the successful Bidder as per the Master Service Agreement prescribed in this RFP. The signing of agreement will constitute the formation of the Agreement.

2.20 Expenses for the Agreement

The incidental expenses of execution of Agreement shall be borne by the successful Bidder.

2.21 Failure to abide by the Agreement

Failure of the successful Bidder to agree with the Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event APSFL may forfeit the EMD/ Performance Bank Guarantee. The contract may be awarded to the next lowest bidder, or however deemed appropriate by the Authority.

2.22 Performance Security

- a. The successful Bidder shall have to submit a Performance Security within 15 days from the date of issuance of Letter of Award (LoA). However, a penal interest of 15% per annum shall be charged for the delay beyond 15 days, i.e. from 16th day after the date of issue of LoA. In

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case the Bidder fails to submit the requisite Performance Security even after 30 days from the date of issue of LoA, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against the contract. The failed Bidder shall be debarred from participating in re-tender for that work.

- b.** The Performance Security shall be submitted by the successful Bidder after the LoA has been issued, but before signing of the contract agreement. The agreement should normally be signed within 15 days after the issue of LoA and the Performance Security shall also be submitted within this time limit. This Performance Security shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case, the time limit for completion of agreement gets extended, the contractor shall get the validity of Performance Security extended to cover such extended time for completion of work plus 60 days.
- c.** The contractor shall, and when required, and at a rate as stipulated in the key events, submit a revised Performance Bank Guarantee to cover any increase in the agreement value beyond 5% of the original agreement value. Also, to reinstate the requisite PBG values, if any deductions are made on account of default/failure of discharging the contractual obligations.
- d.** The Performance Security shall be released after the completion of the agreement time and agreed scope of work, based on the 'completion certificate' issued by the competent authority of the Client stating that the Bidder has completed the scope work in all respects satisfactorily. The security deposit shall be discharged only after successful completion of knowledge transfer, records & material handover, which shall be certified through a No Due Certification by the Client.
- e.** Whenever the contract is rescinded, the security deposit shall be forfeited, and the Performance Security be encashed. The balance scope work shall be executed independently without risk and cost to the Client and all such costs shall be deducted from the PBG. The failed Bidder shall be debarred from participating in all future tenders. If the failed Bidder is a JV or a partnership firm, then every member/ partner of such a firm shall be debarred from participating in all future tenders.
- f.** The Bank Guarantee should be from a Nationalized/ Scheduled Commercial Bank acceptable to APSFL, in the format prescribed in Annexure P in section of this RFP, payable on demand, for the due performance and fulfilment of the Agreement by the Bidder.
- g.** All incidental charges whatsoever such as premium, commission etc., with respect to the Performance Security shall be borne by the Bidder. The Performance Security shall be valid for 60 days post completion of the Payment terms as per RFP. However, no interest shall be payable on Performance Bank Guarantee.

2.23 Rejection Criteria

- The proposal of a Bidder is liable to be disqualified in the following cases or in case Bidder fails to meet the bidding requirements as indicated in this RFP:
 - Proposal not submitted in accordance with the procedure and formats prescribed in

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this document.

- During validity of proposal, or its extended period after last date and time for submission of Bids, if any, the Bidder increases the quoted prices.
 - The Bidder proposing a “Conditional-Proposal”.
 - Proposal is received in incomplete form.
 - Proposal is not accompanied by all the requisite documents.
 - Information submitted in Qualification proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the Agreement (no matter at what stage) or during the tenure of Agreement including the extension period if any.
 - Bidder tries to influence the proposal evaluation process by unlawful means at any point of time during the Bid process.
 - In case any Bidder submits multiple proposals or if common interests are found in two or more Bidders, the Bids are likely to be disqualified.
 - Bidder fails to deposit the Performance Security prior to signing of the Agreement or fails to enter into an Agreement within 60 days of the date of issuance of LoA or within such extended period, as may be specified by APSFL.
- Bidders may specifically note that while evaluating the proposals, if it comes to APSFL’s knowledge expressly or implied, that some Bidders may have colluded in any manner whatsoever or otherwise joined to form an alliance resulting in delaying the processing of proposal then the Bidders so involved are liable to be disqualified for this Contract as well as for a further period of three years from participation in any of the RFPs floated by APSFL and their EMD shall be forfeited.
 - Prevention of Collusion of Vendor: with a view to prevent collusion or the formation into a ring by vendor / Bidder, the following are issued.
 - Tender Schedules shall be issued till a date prior to the last date of submission of tenders.
 - Once a vendor / Bidder buys a tender schedule he shall not be permitted to return the schedule after buying a tender schedule / document, if a vendor does not tender for the work, his EMD shall be forfeited (Cash or Bank Guarantee or Both).
 - APSFL will reject a proposal for award if it determines that the Bidder recommended for award, or any of its personnel, or its agents or, Agencies and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the Contract.

2.24 Termination of Contract

Following clauses shall be applicable, in case of termination of contract:

2.25 Termination for default

APSFL may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 30 days, sent to the successful bidder, terminate the contract in whole or part

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- I. If the successful bidder fails to deliver any or all of the goods and services within the time period(s) specified in the Contract or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by APSFL; or
- II. If the successful bidder fails to perform any of the obligation(s) under the contract; or
- III. If the successful bidder, in the judgment of APSFL, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.

In the event APSFL terminates the Contract in whole or in part, APSFL may procure, upon terms and in such manner as it deems appropriate, the goods and services similar to those and delivered and the successful bidder shall be liable to APSFL for any additional costs for such similar goods. However, the successful bidder shall continue the performance of the contract to the extent not terminated.

2.26 Termination for Insolvency

APSFL may at any time terminate the Contract by giving written notice with a notice period of 30 days, sent to the successful bidder, if the successful bidder becomes bankrupt or otherwise insolvent. In this event, the termination will be without compensation to the successful bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to APSFL.

2.27 Termination for Convenience

APSFL may, by written notice, with a notice period of 30 days sent to the successful bidder, may terminate the Contract, in completely or in part, at any time for its convenience. The notice of termination shall specify that termination is for APSFL's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective. On termination, the successful bidder is entitled for compensation to the extent of work done till the date of termination.

2.28 Execution of Contract / Agreement

The successful bidder should nominate and intimate APSFL, a Single Point of Contact (SPoC) who is fully familiarized with the RFP Conditions, Scope of Work and deliverables.

2.29 Liquidated Damages (LD)

- a. Liquidated Damages will be levied as per the penalty and payment schedule subject to a maximum of 10% of the total value of the contract for non-fulfilment of agreed scope of work. Any delay due to the Force Majeure conditions or delay not due to the successful bidder will be exempted.
- b. In the event of failure by the successful bidder to fulfil the delivery conditions, Tender Inviting Authority at its discretion may initiate any of the action(s) as given below:
 - a. Extension of time may be permitted to complete the scope of work.
 - b. Additional resources will be requested for speeding up the work.
 - c. Liquidated Damages will be levied.
 - d. Contract with the successful bidder may be terminated as

Hiring of Pickup vehicles for FRT Teams of APSFL

per the Termination clause.

- e. Any other action as may be deemed fit by Tender Inviting Authority in the best interest of the department.

2.30 Force Majeure

Neither Tender Inviting Authority nor the successful bidder shall be liable to the other for any delay or failure in the performance of their respective obligations except causes or contingencies beyond their reasonable control due to Force Majeure conditions such as:

- a. Any act of God such as lightning, earthquake, landslide, etc. or other events of natural disaster of rare severity. Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds
- b. Fire or explosion, chemical or radioactive contamination or ionizing radiation
- c. Pandemic or Epidemic or plague. Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy, unexpected call up of armed forces, blockade, embargo, revolution, riot, religious strife, bombs or civil commotion, sabotage, and terrorism

2.31 Arbitration

In case of any dispute, the matter will be referred to a Sole Arbitrator to be appointed by APSFL in accordance with the "Arbitration and Conciliation Act 1996" and any amendments thereafter the arbitration shall be held in Andhra Pradesh, India and in English.

3. Scope of Work

Andhra Pradesh State FiberNet Limited (APSFL) intends to hire Field Restoration Team (FRT) vehicles to support its Operation & Maintenance activities across the state. These vehicles will be utilized for transporting both technical personnel and essential materials to various network sites, ensuring swift response to service issues and uninterrupted network operations. The deployment of FRT vehicles is crucial for maintaining the efficiency and reliability of APSFL's fiber infrastructure

This hiring of vehicles shall be for 1 year of and the same will be extended for further periods on a mutually agreeable basis between APSFL and vendors. APSFL reserves the right to extend the contract beyond two years.

a. Details of vehicle required

- i. The vehicle to be hired by the APSFL should be Diesel/Petrol and have all features and fittings with BS4/BS6 standards and should be of showroom condition with valid registration not older than 5 years from or onwards and comprehensive insurance. The vehicle with sufficient fuel should be supplied and maintained every day preferably with the same driver.

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- ii. The bidder should enclose copy of Registration Certificate from Andhra Pradesh Transport Department and valid comprehensive insurance cover in favour of Proprietor / Partners / firm as documentary evidence in support of each vehicle.
- iii. The bidder should submit the Required Documents of all quoted vehicles at the time of submission of Performance Guarantee
 - a) Valid Registration Certificate of Vehicles from Andhra Pradesh
 - b) Valid Insurance Certificate
 - c) Valid Pollution Under Control Certificate
- iv. The bidder should submit the details of the drivers engaged for the vehicles hired by APSFL, including a valid driving licence, identity proof, and mobile number, among other relevant information.
- v. The vehicles shall be provided at locations/districts/ZHQs as specified by APSFL
- vi. The contractor must maintain a standby vehicle pool. - Minimum 1 standby vehicle for every District quoted. Standby vehicles must meet same age and condition requirements. Details of standby vehicles to be submitted at the time of agreement.
- vii. Each vehicle, whether a 3-wheeler with a closed-body model auto design or a 4-wheeler Mahindra Bolero Camper with a semi-closed body, must meet specific operational and technical requirements. For 3-wheelers, the payload capacity should range between 850 kg and 1.3 tons, while for 4-wheelers, it should be between 1.8 tons and 2.2 tons. The auto-mapped distance per vehicle should be in the range of 250 to 300 km. All vehicles will be equipped with essential tools and infrastructure, including OTDRs, splicing machines, ladders, OFC cables, OFC tool kits, drinking water bottles, and appropriate safety tools. Each vehicle must be manned by a team comprising three APSFL staff members—a splicer, assistant splicer, helper—and a driver. Furthermore, geofencing areas shall be mapped for each route to ensure accurate tracking and operational control. It is mandatory for every vehicle to have a GPS tracker installed to enable real-time monitoring, route adherence, and operational efficiency. APSFL shall provide the GPS tracker for each vehicle, and the monthly payment shall be made based on the GPS tracking data and verified deployment records, upon submission of certification from the Network Engineer (NE). Contractor must ensure GPS device remains functional and untampered. Tampering with GPS device: ₹10,000 penalty + contract termination provision

- viii. The details of vehicles are as follows:

S.No.	District	3 Wheeler	4 Wheeler
1	ALLURI SITHARAMA RAJU		4
2	ANAKAPALLI	3	
3	ANANTHAPURAM	4	
4	ANNAMAYYA	4	
5	BAPATLA	3	
6	CHITTOOR	4	

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7	EAST GODAVARI	4	
8	ELURU	3	
9	GUNTUR	3	
10	KAKINADA	3	
11	KONASEEMA	3	
12	KRISHNA	2	
13	KURNOOL	4	
14	MANYAM		1
15	NANDYALA	4	
16	NTR	5	
17	PALNADU	3	
18	PRAKASAM	5	
20	SRI SATHYA SAI	3	
21	SRIKAKULAM	3	1
22	TIRUPATI	5	
23	VISAKHAPATNAM	3	
24	VIZIANAGARAM	3	
25	WEST GODAVARI	2	
26	YSR KADAPA	4	
Grand Total		87	6

b. Monthly hiring rate of vehicle:

- i. The monthly hiring rate of vehicle is to be quoted by the tenderer as detailed below:
- ii. The cost to be quoted for supplying the FRT Vehicle and not older than 5 years from date of issue of the RFP with minimum 4 seating capacity, in excellent running conditions and with good upholstery including driver salary, boarding & lodging expenses, providing mobile phone to the driver, repairs & maintenance of vehicle, Insurance, profits, overheads, all taxes and other incidental expenditure etc for 24 hours duty per day per month.

c. Meter readings of vehicle:

- iii. Kilometers will be calculated from actual reporting/ releasing time and Kilometers of the vehicle as confirmed and endorsed in logbook & GPS Tracking by the concerned staff / User from designated place. Kilometers will not be calculated to and from the contractor's Office / Garage. The tampering of meter reading, vehicle use timing, overwriting of log sheets, misconducts and other such acts shall be penalized heavily, including termination of the contract and forfeiting of the Performance Security.

d. Vehicle:

- i. The vehicle provided by the contractor must be road worthy. If the vehicle provided

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by the Contractor is found not to be in good condition or without proper document, the vehicle is liable to be rejected and returned. No payment shall be made on account of vehicle so rejected.

- ii. In case of breakdown / servicing / repair, the contractor shall provide alternate similar vehicle within 2 hrs, that is not older than 3 years from date of issue of the RFP failing which vehicle shall be hired from any other source(s) at the risk and cost of the contractor.
- iii. Vehicle to be provided by the Contractor should be in perfectly sound working conditions and suitable condition for use by APSFL staff. Dirty, noisy and not well-maintained vehicle shall be rejected and no payments shall be made for the same.
- iv. The liability under relevant sections of Motor Vehicle Act 1968 and Indian Penal Code causing death or permanent disability to the passengers or other person due to rash / negligence driving of vehicle driver or condition of vehicle or any other reason, the APSFL has no responsibility of whatsoever and will not entertain any claim in this regard under the Provisions of Law.
- v. Yearly comprehensive Insurance of the vehicle is mandatory and should be done with Insurance Authority by the vehicle agency. Valid PUC certificate should be obtained in intervals as per prescribed rules.
- vi. The vehicles provided by the agency must be in good condition and have proper and complete documents, which should be shown to the user if asked for. No payment shall be made on account of vehicles so rejected.
- vii. The vehicle offered shall be well conditioned. Registration details of the vehicle of Andhra Pradesh to be supplied along with the year of manufacture are to be submitted at the time of commencement of services. While supplying the vehicle as requisition, RC book will have to be maintained and submitted to verify the same as and when APSFL demands.
- viii. The vehicle shall generally be used within Andhra Pradesh. However, in case of need, the vehicle may be taken to other states with no extra payments and will be within the monthly arrangement including extra charges on account of permits etc., if any. The vehicle should have valid permits for other states at all times to enable for the movement at short notice
- ix. Parking/toll charges if any shall be borne by the Contractor
- x. The Contractor shall have to maintain the record of vehicle movement (log sheet) and the same should be submitted to APSFL along with the bill (within seven days).

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e. Contractor:

- i. Contractor shall in no case lease/transfer/sublet/appoint caretaker for services.
- ii. No other person except Contractor's authorized representative shall be allowed to enter APSFL premises.
- iii. Contractor shall be directly responsible for any/all disputes arising between him and his personnel and keep APSFL indemnified against all actions, losses, damages, expenses and claims whatsoever arising thereof.
- iv. Contractor shall be solely responsible for payment of wages/salaries, other benefits and allowances including extra hour duty & night halts allowance to his personnel that might become applicable under any Act or Order of the Govt. APSFL shall have no liability whatsoever in this regard and the Contractor shall indemnify APSFL against any/all claims, which may arise under the provisions of various Acts, Government Orders etc.
- v. Contractor shall be fully responsible for theft, burglary, fire, accidents, traffic rule violations or any other unlawful acts / deeds by his staff/driver.
- vi. The contractor shall be fully responsible for any loss damage to the vehicle and also liable to pay full compensation for any injury or any other loss to passengers.
- vii. In case of violation of any of the terms and conditions mentioned in this tender document, Competent Authority reserves the right to terminate the contract immediately and award the same to the next lowest bidder depending on the situation. In such cases no payments shall be released against the original contract.
- viii. The vehicle sent to the APSFL on requisition must have all relevant documents like registration book/ driving license/ insurance, road tax/ receipt permit fee etc. The vehicle should be licensed and shall conform to all Government Rules and Regulations being in force from time to time.
- ix. The contractor will meet all the necessary compliance of statutory requirements like pollution, emission, noise etc.
- x. Any fault or theft happened wrto the GPS equipment, the concerned District vendor is responsibility for new GPS procurement.
- xi. Contractor will provide accommodation facility to their vehicle drivers with their own cost.

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f. Driver:

- i. The drivers are to be well-behaved and experienced having knowledge of different routes of Andhra Pradesh and other states (if necessary) as well as repairs of vehicles and also having valid driving license, badge, permits, proper uniforms, ID Card.
- ii. The driver should also be equipped with Mobile phone by the Contractor and the GPS application provided by APSFL should be installed in it.
- iii. The driver should have studied up to minimum 10th Standard and have an Aadhar card.
- iv. No charges will be paid for lunch / tea of the driver. Driver should make his own arrangement of food/tea etc without affecting the movement of men and material of APSFL.
- v. If the driver is found absent, it will be taken as non-availability of the vehicle and suitable penalty shall be imposed.
- vi. The driver will do the maintenance work, re-fuelling etc on every day in advance as and when he gets time.
- vii. The driver must be punctual and arrive on specified time at specified location as per the APSFL requirement; otherwise, suitable penalty will be imposed as decided by the competent authority. Substantial and repeated delays shall attract a penalty as decided by the competent authority.
- viii. Driver must not use his mobile phone or stop for personal works while driving.

g. Insurance:

- i. The Insurance cover protecting the Contractor against all claims applicable under the Workmen's Compensation Act, 1923 shall be taken by the Contractor. The Contractor shall arrange necessary insurance cover for any claim arising out of mishap, if any, that may take place. In the event of any, No liability/claim falling on APSFL, the same shall be reimbursed/indemnified by the Contractor. The provided vehicle must be fully and comprehensively insured covering the risk to the driver.

h. Damage, Accidents:

- i. The contractor shall take all precautions against damages from accidents, floods or tide. No compensation will be allowed to the contractor for his tools, plants, materials, machines and other equipment lost or damaged by any cause whatsoever.

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- ii. APSFL will not be liable to pay to the contractor any charges for rectification or repairs to any damages which may have occurred from any cause whatsoever.
- iii. The Contractor shall be responsible for and shall pay any compensation to his driver payable under the Workmen Compensation Act 1923 and the amendments thereto for the injuries caused to the drivers.
- iv. The Contractor shall be responsible for and pay the expenses for providing medical treatment to any of their driver who may suffer any bodily injury as a result of any accident.
- v. The Contractor shall indemnify APSFL against all losses or all claims, damages, insurance and any liability which may arise under the Motor Vehicle Act or Workman Compensation Act or any other Act or statute having bearing over the services and for engagement of workman, directly or indirectly for performance of work under the contract.

i. Period of contract:

- i. The services are required for the period of 12 months from the date of issuing of acceptance letter/commencement of service. The Contractor shall have to provide (keep along with vehicle) extra wheels, jack, proper tools and tackles, one torch, fan, belts, First Aid Box, fire extinguishers and any other item as mandated by law.
- ii. Statutory formalities:

All formalities in respect of R.T.A. shall be completed by the contractor regarding registration of vehicle, payment of taxes, having validity for Taxi/Tourist operation, road permit etc. Comprehensive insurance of the vehicle is mandatory and should be done with insurance authorities. Necessary certificate such as Pollution etc shall be obtained in the intervals as prescribed in Statute. The successful tenderer should submit copies of relevant documents i.e., copy of RC book, Insurance, Taxi Permit, PUC certificate.

4. Bid Evaluation Criteria and Process

4.1 Pre-Qualification Criteria

The bidder should satisfy the following Pre-qualification criteria to be eligible for further evaluation under this RFP. The bidder should enclose documentary evidence for fulfilling the Eligibility in the Pre-qualification Bid. If a bidder fails to enclose the documentary proof for eligibility, their bid is liable to be rejected. The following is the Pre-Qualification Criteria:

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S. No.	Eligibility Criteria	Documents Required
1	The Bidder can be either a. A company (Private or Public), or b. A registered partnership firm, or c. An LLP firm or d. A Proprietorship firm or e. Transport contractor	Copies of a. Company (Private or Public) • Certificate of Incorporation • Memorandum of Association • Articles of Association b. Registered partnership firm • Registration certificate • Deed of Partnership c. LLP firm • Certificate of Incorporation • Deed of Partnership d. Proprietorship • A copy of notarized affidavit on Stamp Paper declaring that his/her Concern is a Proprietary Concern, and he/she is sole proprietor of the Concern. e. Valid certificate for Transport contractor
2	Bidder must have valid PAN, GST Registration of Andhra Pradesh	Copies of valid GST and PAN to be submitted
3	Bidder should have the experience from telecom /IT/ITES/EPC/ Transportation/or any relevant activities during last 3 financial years	Copy of valid Work Orders on the letterhead of the client/completion certificate clearly mentioning the work completed/ executed as mentioned in Annexure– G of the RFP
4	Bidder should not have been blacklisted/ terminated by any central or state Govt. department or PSU on the date of bid submission.	Bidder should submit an undertaking, as mentioned in Annexure-F of the RFP, that it has not been blacklisted/ debarred/ terminated by any Govt. department or any PSU in India as on bid submission date.
5	Bidder shall share the Document Verification Certificate	Certificate, on INR 100/- non- Judicial Stamp Paper and duly notarized and Stamp, to be enclosed along with the bid documents (as per the format enclosed as Annexure – H in of the RFP.

NOTE:

- i. Only the bids of those Bidders, who submit the prescribed bid-processing fee, shall

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be considered for evaluation. The bids not accompanied with a valid Bid-processing fee as part of the proposal shall be summarily rejected.

- ii. The Commercial bids of only those bidders, who meet the Pre-Qualification criteria, shall be opened.
- iii. Bidders are required to provide the aforementioned information as per the formats provided along with the required supporting documents for each of the criteria mentioned above

Post Tender Discussions at any cost and at any form will not be entertained.

Proposals without necessary supporting documents or without meeting the prescribed qualification criteria will be treated as non-responsive and will not be considered for further evaluation.

5. Commercial Evaluation Criteria

- i. Financial bids submitted of only those bidders, who are qualified as per pre-qualification criteria shall be opened and are eligible for further evaluation.
- ii. All the Pre-qualification qualified bidders shall be notified to participate in Commercial Bid opening process.
- iii. Bidders quoting unrealistic cost shall be rejected straightaway by APSFL. Any bid found to have unsatisfactory response in the eligibility criteria as mentioned shall be rejected and shall not be considered for further evaluation.
- iv. The commercial Bids for the Pre-Qualification qualified bidders shall be reviewed to determine whether the Commercial Bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at purchaser's discretion.
- v. Commercial Bids that are not as per the provided format shall be liable for rejection.
- vi. In case of computation error in commercial forms, the Technical/Evaluation Committee's decision in this regard shall be final and binding on all.

6. Award Criteria

- The L1 bidder shall be eligible for award.

Note: Post award of work, APSFL has the right to alter the quantity of allotment to the successful bidder.

7. Annexures - Bid Submission Forms

7.1 Pre-Qualification Evaluation Forms

“The following documents are not found in the “PQ” bid Envelop, the bid shall be considered as non-responsive and may be rejected. Failure to submit any of the forms in this section shall lead to disqualification of the bidder.”

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7.2 Annexure A - Application Form

(On Bidder's letterhead with Authorized signatory)

To,
The Managing Director,
Andhra Pradesh State FiberNet Limited
NTR Administrative Block, 3rd Floor,
Pandit Nehru BusStation, NH -65, Vijayawada - 520001

Date:

Sub: Selection of -----

Ref:

Dear Sir,

With reference to your RFP Document dated -----, I/We, having examined all relevant documents and understood their contents, hereby submit our Proposal as per conditions of the RFP -----.

1. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
2. I/We shall make available to the Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
3. I/We acknowledge the right of the Authority to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
4. I/We to the best of our knowledge certify that in the last three years, we or any of us Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
5. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the selected supplier, without incurring any liability to the Bidders
6. I/We to the best of our knowledge certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt

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on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outrages the moral sense of the community.

7. I/We to the best of our knowledge further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
8. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority and/ or the Government of India in connection with the selection of Supplier or in connection with the Selection Process itself in respect of the above-mentioned Project.
9. I/We agree and understand that the Proposal is subject to the provisions of the RFP document. In no case, shall I/We have any claim or right of whatsoever nature if our Proposal is not opened or rejected.
10. I/We agree to keep this offer valid for 180 days from the Proposal Due Date specified in the RFP.
11. I/We agree and undertake to abide by all the terms and conditions of the RFP Document. In witness thereof, I/We submit this Proposal under and in accordance with the terms of the RFP Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)

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7.3 Annexure B - Profile of Bidder/ Partners

(On Bidder's letterhead with Authorized signatory)

S. No.	Particulars	Details
1	Name of the Company	
2	Year of incorporation	
3	Nature of the Company (Registered Company)	
4	Registered Office Address	
5	Office Telephone Number	
6	Fax Number	
7	Contact Person	
8	Name	
9	Telephone Number	
10	Email Address	
11	Local presence at Andhra Pradesh, if any	
12	Office Address	
13	Office Telephone Number	
14	Fax Number	
15	Registration Details	
16	Permanent Account Number	
17	GST Registration Number	
19	Banker's Name, Address and Account Number	
20	No. of Technical Staff employed	

Witness:

Signature -----

Name -----

Address -----

Company Seal

Date -----

SUPPLIER:

Signature -----

Name -----

Designation -----

Date -----

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7.4 Annexure C – Declaration of Acceptance of Terms and Conditions in the RFP

(On Bidder's letterhead with Authorized signatory)

To, [Date]
Managing Director
Andhra Pradesh State FiberNet Limited
NTR Administrative Block, 3rd Floor,
Pandit Nehru Bus Station, NH -65,
Vijayawada - 520001

Sub: Selection of --.

Ref: , dated:

Sir,

It is to certify that the RFP document – Ref: -----, Dated is carefully read & understood and all the sections and clauses are COMPLIED UNCONDITIONALLY AND UNEQUIVOCALLY. There is no deviation from the terms and conditions of the RFP. We also hereby confirm that the solution proposed by us will meet the project requirements.

Yours faithfully,

(Signature, name and designation of the authorized signatory) (Name and seal of the firm)

Note: A copy of this form should be returned along with the Bid duly signed

Witness:

Signature -----

Name -----

Address -----

Company Seal

Date -----

SUPPLIER:

Signature -----

Name -----

Designation -----

Date -----

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7.5 Annexure D – Undertaking on SoW Compliance and Unconditional Acceptance

(On Bidder's letterhead with Authorized signatory)

Date

To

Managing Director

Andhra Pradesh State FiberNet Ltd. 3rd Floor,

NTR Administrative Block, Pandit Nehru Bus Station, NH-65,

Vijayawada – 520001, Andhra Pradesh, India.

Sub: Selection of --.

Ref: _____, dated: _____

We, M/s _____, based at hereby confirm our compliance to the requirements outlined in Scope of Work (SoW) of the above referenced RFP. By way of this compliance undertaking, we confirm that we have adequate capability and experience to perform the services outlined in the SoW, as per the requirements defined in the RFP.

We confirm our unconditional acceptance of full responsibility of providing services in accordance with the Terms and Conditions and Scope of work of this RFP.

For M/s _____

Authorized Signatory (duly signed and stamped)

Name

Designation

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7.6 Annexure E – Pre-Qualification Compliance Documents

(On Bidder's letterhead with Authorized signatory)

S. No.	Item	Complied (Yes/ No)	Remarks
1	Bid Processing Fee		
2	All pages of bid are numbered, signed by authorized signatory and bids are sealed properly		
3	S.No. 1 of pre-qualification criteria		
4	GST and PAN		
6	Experience		
7	Clean track record		
10	Document verification certificate		
11	Annexure A		
12	Annexure B		
13	Annexure C		
14	Annexure D		
15	Annexure E		
16	Annexure G		
17	Annexure H		

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7.7 Annexure F – Declaration regarding Clean Track Record

(On Bidder's letterhead with Authorized signatory)

To,

[Date]

Managing Director

Andhra Pradesh State FiberNet Limited,
NTR Administrative Block, 3rd Floor,
Pandit Nehru Bus Station, NH -65, Vijayawada – 520001

Sub: Selection of -----.

Ref:-----, dated:-----.

Sir,

I/We hereby declare that my company has not been debarred / blacklisted/ terminated as on Bid submission date by any State Government, Central Government, Central & State Govt. Undertakings / Organizations and by any other Government bodies / Organizations, and any other major Enterprise / Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)

Note:

The Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification.

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7.8 Annexure G – Format for Past Experience of the Bidder

Please provide citations as per the Qualification / Technical criteria in the format provided below. The relevant documentary proofs need to be attached.

Project Title (Attach separate sheet for each Project)			
Name of Client		Address	
Type of Client (Govt./PSU/Others)		Order Value of the Project (INR Cr.)	
Duration of the Assignment		Start Date (Month/ Year):	
		End Date (Month/ Year):	
Referrals (Client side): Provide one referral only	Name		
	Designation		
	Contact Number		
	E mail Id		
Brief Description of the Project			

Documentary Proof Required:

- Copy of Work order/completion certificate is mandatory.

7.9 Annexure H – Document Verification Certificate

**FORMAT FOR CERTIFICATE TO BE SUBMITTED / SUBMITTED BY TENDERER ALONGWITH
THE TENDER DOCUMENTS**

(On INR 100.00 Non judicial Stamp Paper and duly notarized and stamped)

I _____ (Name and designation) ** appointed as the attorney/
authorized signatory of the tenderer (including its constituents), M/s
_____ (hereinafter called the tenderer) for the purpose of
RFP for Selection of -----” as per the tender No. of APSFL, do hereby solemnly
affirm and state on the behalf of the tenderer including its constituents as under:

1. I/We the tenderer(s) am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/We hereby declare that I/we have downloaded the tender documents from APSFL website <http://apsfl.in/tenders> I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the APSFL shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/We understand that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for a period of up to five years. Further, I/we (insert name of the tenderer) ** and all my/our constituents understand that my/our offer shall be summarily rejected.
8. I/We also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD and Performance guarantee besides any other action provided in the contract including banning of business for a period of up to five year.

SEAL AND SIGNATURE OF THE TENDERER

Place:

Date:

Note: Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification.

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Annexure H: Earnst Money Deposit

To,
The Managing Director,
Andhra Pradesh State FiberNet Limited, 3rd Floor,
NTR Administrative Block, Pandit Nehru Bus Station,
NH – 65, Vijayawada – 520013

Bank Guarantee No:

Amount of Guarantee:

Guarantee covers from:

Last date for lodgment of claim:

This Guarantee executed by (Banker's Name & Address) having our Head Office at (address) (hereinafter referred to as "Bank") in favour of Andhra Pradesh State FiberNet Limited NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada – 520013 India (hereinafter referred to as "Beneficiary") for an amount not exceeding Rs. _____/- (Rupees _____ Only) as per the request of M/s. _____ having its office address _____ at (hereinafter referred to as "Bidder") against RFP reference no APSFL _____ of M/s. Andhra Pradesh State FiberNet Limited (APSFL). This guarantee is issued subject to the condition that the liability of the Bank under this guarantee is limited to a maximum of Rs. _____/- (Rupees _____ Only) and the guarantee shall remain in full force up to _____ (date) and cannot be invoked otherwise by a written demand or claim by the beneficiary under the Guarantee served on the Bank before(date).

AND WHEREAS, it has been stipulated by you in the said ORDER that the Supplier shall furnish you with a Bank Guarantee by a Scheduled/Nationalized Bank for the sum specified therein as EMD towards bid submission.

AND WHEREAS, we have agreed to give the Bidder a Guarantee.

THEREFORE, we (Banker's address), hereby affirm that we are Guarantors and responsible to you on behalf of the Bidder for Rs. _____/- (Rupees _____ Only) and we undertake to pay you, upon your first written demand without any demur, cavil or argument, any sum or sums within the limit of Rs. _____/- (Rupees _____ Only) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein. We will pay the guaranteed amount notwithstanding any objection or dispute whatsoever raised by the Bidder.

This Guarantee is valid until _____

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Place:

Date:

Signature and seal of Guarantors (Bank)

7.10 Annexure M – Commercial Proposal Submission Form

Date:

To,

Managing Director

Andhra Pradesh State FiberNet Limited,

NTR Administrative Block, 3rd Floor,

Pandit Nehru Bus Station, NH -65, Vijayawada – 520001

Sub: Selection of-----.

Ref:-----, dated:-----.

We, the undersigned SUPPLIER, having read and examined in detail all the RFP in respect of “-----” do hereby propose to provide services as specified in the RFP number

1. PRICE AND VALIDITY

- a. All the prices mentioned in our Bid are in accordance with the terms & conditions as specified in the RFP. The validity of bid is 180 days from the date of opening of the RFP.
 - b. We are an Indian Firm and do hereby confirm that our prices exclude all taxes. However, all the taxes are quoted separately under relevant sections and shall be applicable as per actuals.
- 2.** We have studied the laws relating to Indian Income Tax Department and hereby declare that all income tax, surcharge on Income Tax, Professional and any other Corporate Tax, withholding taxes applicable under the law, shall be paid by us.

3. TENDER PRICING

We further confirm that the prices stated in our bid are in accordance with your Instruction to Bidders included in RFP.

4. QUALIFYING DATA

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other further information/documentary proof in this regard before evaluation of our Bid, we agree to furnish the same in time to your satisfaction.

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5. BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in Scope of Work. These prices are indicated in Bid Submission Formats attached and the price quoted in the commercial stage as part of the Bid Response

6. CONTRACT PERFORMANCE GUARANTEE BOND

We hereby declare that in case the Contract is awarded to us, we shall submit the Bank Guarantee for Contract performance in the prescribed format given in RFP.

We hereby declare that our Bid is made in good faith, without collusion or fraud and the information contained in the Bid is true and correct to the best of our knowledge and belief. We understand that our Bid is binding on us and that you are not bound to accept a Bid you receive.

We confirm that no deviations are attached here with this financial offer. Thanking you,

**Yours faithfully,
(Signature of the SUPPLIER)**

Date:

Place:

Business Address:

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7.11 Annexure N – Commercial Bid Cost Components

Date:

To,

Managing Director

Andhra Pradesh State FiberNet Limited,

NTR Administrative Block, 3rd Floor,

Pandit Nehru Bus Station, NH -65, Vijayawada – 520001

Sub: Selection of -----.

Ref:-----, dated:-----.

S.No	Item Description	District	monthly lease rental inclusive of GST
1	Fixed Charges per month for leasing 3-wheelers non-AC vehicles with min 2 seating capacity and with payload of atleast 1.5 tons with driver (inclusive of salaries, boarding and lodging expenses, fuel, providing mobile phones, repair and maintenance of vehicle, insurance, overheads and other incidental expenses) for 24 hrs duty per day per month, and 2500kms per month.		

S.No	Item Description	District	monthly lease rental inclusive of GST
1	Fixed Charges per month for Leasing 4 - wheelers non-AC vehicles with min 2 seating capacity and with payload of atleast 1.5 tons with driver (inclusive of salaries, boarding and lodging expenses, fuel, providing mobile phones, repair and maintenance of vehicle, insurance,		

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	overheads and other incidental expenses) for 24 hrs duty per day per month, and 2500kms per month.		
--	--	--	--

This RFP consists of 26 separate district-wise packages/lots. Bidders may bid for one or more districts. Each district will be evaluated and awarded independently. The lowest bidder (L1) for each district will be awarded that district's contract.

Discovery of rates for additional Kms

S.No.	Description	Price (Rs.) (excl taxes)
1	Cost per KM for additional Kilometers (above 2500Kms)	

The per-km rate quoted should be reasonable and in line with market rates

Note:

- a. APSFL reserves the right to further negotiate the prices quoted by the bidder, if deemed necessary, before finalizing the award of contract.
- b. Modify, reduce or increase the quantity requirements of the tendered quantity at the discretion of APSFL with the same rates terms and conditions
- c. If delivery performance of the Bidder is not satisfactory, then APSFL reserves the right to take action against them including cancelling the complete order, forfeiting the Bank Guarantee and blacklisting.
- d. APSFL reserves its right to withhold any amount for the deficiency in the service aspect

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7.12 Annexure O - Other Forms and Formats

7.13 Annexure L – Performance Bank Guarantee Format

(To be submitted by the successful bidder on Rs.100/- stamp paper)

In consideration of APSFL (“Authority”), having agreed to accept from ----- “successful bidder”, a Performance Bank Guarantee as maybe modified from time to time wherever necessary under the terms and conditions of the Agreement entered into by the said successful bidder in respect of work for -----, RFP No under APSFL for the due fulfilment of the terms and conditions of the said Agreement under APSFL, on production of a Bank Guarantee for INR (Rupees --- only), we-----“Bank”----- branch, hereby undertake the guarantee to pay immediately to APSFL, on demand in writing by APSFL, an amount of INR. ----- (Rupees -----) without any reservation and recourse against any loss or damage caused to or suffered by APSFL by reason of any breach by the successful bidder of any of the terms and conditions of the said agreement under the said Authority.

We-----Bank, further agree that the guarantee hereby contained shall remain in full force and effect during the period that will be taken for the performance of the said Agreement under the APSFL and that it shall be in enforcement until all the dues of APSFL under or by virtue of the said Agreement under the APSFL have been fully paid and their claims satisfied or discharged or until the said Authority certifies that the terms and conditions of the said Agreement under the APSFL have been fully and properly carried out by the successful bidder and accordingly discharges the guarantee subject. This bank guarantee is valid until -

----- (date) and APSFL shall have no rights under this guarantee after (date).

We Bank, lastly undertake not to revoke this guarantee during its currency except with the previous consent of the APSFL in writing.

Dated _____ day of2025.

Place:

Date: Signature and seal of Guarantors (Bank)

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7.14 Annexure P – Draft Contract Format

THIS AGREEMENT made the -----day of----- XX

BETWEEN

The APSFL (hereinafter referred to as “the Purchaser”) which expression shall unless repugnant to the context or meaning thereof mean and be deemed to include its authorized agents, representatives and permitted assigns of the First Part.

AND

The Party (hereinafter referred to as “the SUPPLIER”) which expression shall unless repugnant to the context or meaning thereof mean and be deemed to include their successors and permitted assigns having its registered office at of the Second Part.

WHEREAS

The Purchaser had invited Bids vide their Tender (hereinafter referred to as “RFP”) for “Supply of -----”.

- a. The SUPPLIER had submitted its proposal dated (hereinafter referred to as the ‘Bid’) for the provision of such services in accordance with its proposal as set out in its Bid and in accordance with the terms & conditions of the RFP and this Contract.
- b. The Purchaser has agreed to select the SUPPLIER for the provision of such services and the SUPPLIER has agreed to provide services as are represented in the RFP, including the terms & conditions of this Contract, the Schedules and Annexure attached hereto and in accordance with the terms & conditions of the RFP and in terms of the discussions, negotiations and clarifications in relation to the implementation of the scope of work
- c. In consideration of the foregoing and the mutual covenants and promises contained herein and other good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the parties intending to be bound legally.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- d. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of the Contract referred to.
- e. The following documents shall be deemed to form and be read and construed as part of this
 - i. the Scope of Work
 - ii. the General Conditions of the Contract
 - iii. Copy of RFP, financial proposal as submitted by the SUPPLIER and as amended pursuant to the post bid negotiations
 - iv. Format of bank guarantee for Performance Security.
 - v. the Service Level Agreement (SLA)
 - vi. the Purchaser's Notification of Award.
- f. In consideration of the payments to be made by the Purchaser to the SUPPLIER as hereinafter mentioned, the SUPPLIER hereby covenants with the Purchaser to provide the Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

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- g. The Purchaser hereby covenants to pay the SUPPLIER in consideration of the provision of the Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Signed, Sealed and Delivered by the said _____ (For the Purchaser in the presence of: (WITNESS)

Signed, Sealed and Delivered by the said -----
of:----- (WITNESS)

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7.15 Annexure Q – Pre-Bid Queries Format

All enquiries from the Bidders relating to this RFP must be submitted to the Managing Director, APSFL. These queries should be e-mailed to apsfl@ap.gov.in in an excel format. The queries should necessarily be submitted in the following Format:

Subject: Query for the RFP for Hiring of Pickup vehicles for FRT Teams of APSFL		
Details of the query seeker	Name and Address of the Company	
	Name and Position of the Person submitting the query	
	Contact details	Mobile: Email id:
S. No.	RFP Reference (Page/ Section)	Points of Clarification required
1.		
2.		
3.		

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7.16 Annexure R –Power of Attorney for signing the Application & Bid

(On INR 100.00 Non judicial Stamp Paper duly notarized with stamp)

KNOW ALL MEN BY THESE PRESENTS,

We _____ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms. (name), _____ son/daughter/wife of and presently residing at _____, who is presently employed with us and holding the position of _____, as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for qualification and submission of our bid for the Project vide RFP No. _____ proposed by the M/s _____ (the “Andhra Pradesh State FiberNet Limited”) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in pre-applications and other conferences and providing information/ responses to the APSFL, representing us in all matters before the APSFL, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the APSFL in all matters in connection with or relating to or arising out of our bid for the said Project and/ or upon award thereof to us and/or till the entering into of the Agreement with the APSFL.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

The power of attorney shall be effective from _____ and will continue to be valid binding and unforgettable till the attorney Mr./Ms. _____ ceases to be in the employment of the company unless otherwise withdrawn earlier by the company. This power of attorney will supersede any power of attorney issued earlier prior to the date of execution. In case this Power of Attorney is withdrawn for any reasons, APSFL shall be pre intimated.

IN WITNESS WHEREOF for and on behalf of M/s _____ Mr./Ms. _____ Managing director of the company has set his hands with company seal on the day of _____ Month of _____ year _____ and at _____.

For _____ (Authorized Signatory of the company)

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(Signature, Name, Designation, Address and emblem of the office seal)

1.

2.

Accepted (Authorized Signatory of the company)

(Signature in Duplicate, Name, Title and Address of the Attorney)

Witnesses:

1. (Notarized)

2.

Notes:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power here-under on behalf of the Bidder.
- In case the Application is signed by an authorized signatory / Partner, a certified copy in the regard should be enclosed in lieu of the Power of Attorney.

8. Penalties and Payment Schedule

Following penalty will be imposed on the contractor for the various deficiencies during tenure of the contract:

- Vehicle not reporting at all for Duty-Rs 2,000/- Per Day
- Sending a vehicle not approved by APSFL-10% reduction in quoted rate per day for each day default.
- For late reporting per occasion-Rs 200/- Per Hour or part thereof
- Providing unclean vehicle / or non-road worthy-Rs.500/- Per incident.
- Misbehaviour of Driver / not following instruction of APSFL/ unaware of route-Rs.500/- Per Day or part thereof.
- For not providing mobile phone to driver-Rs 200/- Per Day.
- Driver refusing to perform duty- Rs 500/- Per Occasion.
- Rash / Negligent driving. Driver found smoking / chewing tobacco, pan or under influence of alcohol and misconduct during working for APSFL- Permanent removal of driver from APSFL with fine of Rs.2000/- per occasion.
- Not providing documents of vehicle-Rs 500/- per occasion. Rate quoted by the contractor shall remain unchanged throughout the entire period of the contract.

8.1. Payment Schedule:

Payment shall be made on submission of monthly invoices duly submission of tax invoice, log sheets, certification from concerned Network Managers and GPS report.

Note:

- a. All payments shall be released after submission of the deliverables as stipulated in the RfP
- b. All payments shall be made in Indian rupees only (INR).
- c. Payment shall be released against the invoices raised by supplier on providing all relevant documents duly signed and approved by APSFL / APSFL authorized agency / or its nominated representative and are complete in all respect and subsequent approval.
- d. Payment shall be subject to deductions of any amount for which the supplier is liable under the RFP conditions. Further, all payments shall be made subject to deduction of applicable taxes and other Government levies like TDS (Tax Deduction at Source) and etc., as per the current Income-Tax Act.
- e. All payments shall be released only after deducting the all-SLA Penalties as applicable.
- f. Payments for above the estimate of 2500 Kms shall be released based on mutual consent between APSFL and the Contractor and on producing the GPS Tracking report certified by authorized representative of APSFL

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Conditions for No Penalties

Penalties shall not be levied on the Bidder in the following cases:

- a. There is a force majeure event, which is beyond the control of the successful bidder.
Force Majeure events shall be considered in line with the clause duly mentioned in the RFP
- b. The non-compliance to the SLA has been due to reasons beyond the control of the successful bidder