



Reference: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021

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**Empanelment of Last Mile Agency (LMA)  
for providing connectivity from APSFL PoP to Customer  
Premises Location, Government Connections and other  
miscellaneous**

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**Andhra Pradesh State FiberNet Limited**  
NTR Administrative Block, 3rd Floor, Pandit  
Nehru Bus Station, Vijayawada – 520 013  
Web address:  
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## 1 Introduction

### 1.1 Invitation to Bidders

APSFL, a Government of Andhra Pradesh Enterprise, established in 2015 with an intent to increase Digital Inclusiveness and provide Triple Play services to the citizens of Andhra Pradesh. It has license for NLD, Basic services and ISP from DoT. It provides internet leased lines, point to point leased circuits and MPLS VPN circuits as part of enterprise business. It has executed specialized projects like Digital classrooms, security and surveillance, citizen centric e-governance services, etc.

APSFL laid around 24,000KM of aerial Optical Fiber Cable (OFC), along with active network elements like IP-MPLS and DWDM in core network and GPON technology in access network. The Network Operating Center (NOC) has been created in Visakhapatnam and it houses all other key network elements like BSS system, AAA server, caching servers, etc. The IP-MPLS technology at core level is being used for creating the state-wide backbone network route and GPON technology is deployed for providing last mile connectivity from the backbone network to the household for Triple Play services (Voice, Video and Data). As on date, APSFL has an active subscriber base of around 1 million which includes retail and enterprise customers and is expecting the same to reach around 6 million, within next 2/3 years.

In order to deliver services to the enterprise customers, APSFL intends to empanel Last Mile Agencies (LMAs) who will help APSFL to extend connectivity from nearest APSFL Point of Presence (PoP) to the Customer Premise. The selected LMA responsible for deploying 2F/4F/6F OFC along with the required accessories (Patch Chords, Splitters, Joint Enclosures, brackets and FDMS etc.) from APSFL PoP to the Customer Premise across the state of AP.

Interested bidders are advised to study this DOCUMENT carefully before submitting the proposals in response to the document. Submission of a proposal in response to this document shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

Interested bidders may download the document from [www.apsfl.in/tenders](http://www.apsfl.in/tenders). Any subsequent corrigenda/clarifications shall also be made available on the same portal. Bid proposals must be received not later than time and date mentioned in the key events and dates. Bid proposals received, in part or full, after the deadline WILL NOT be considered in this procurement process.

### 1.2 Procedure for Bid Submission

The Bidder shall submit their response through bid submission process with two different and Separate Sealed Covers indicating Pre- Qualification cum Technical Documents and Commercial Documents

#### a. Document

The bidder is requested to download the document and read all the terms and conditions mentioned in the Document and seek clarification if any from the inviting authority.

The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the inviting authority from time-to-time in the APSFL Home Portal / Website.

S. No	Information	Details
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**Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premises Location, Government Connections and other miscellaneous**

1	Name of the Authority	Managing Director Andhra Pradesh State FiberNet Limited
2	Name of the Assignment	Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premises Location, Government Connections and other miscellaneous
3	RFP Number	APSFL/BD/Empanelment/99/2021/LMA, Dated: 28/03/2021
5	Tender Type (Open/Limited/Auction/Single)	Open
6	Tender Category (Services/Goods/Works)	Services
7	Type/Form of Contract (Work/Supply/Auction/Service/Buy/Empanelment/Sell)	Empanelment
8	Mode of Bid Submission (Online/ Offline)	Offline
9	RFP Publishing Date	<b>14-10-2021</b>
10	Last date and time for submission of proposal (Proposal Due Date)	05/11/2021 at 1:00 PM No communication, in any form and for any reason, will be entertained post this date and time.
11	Date and time of opening of Prequalification cum Technical Bids	05/11/2021 at 3:00 PM Andhra Pradesh State FiberNet Limited NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001 Web address: <a href="http://www.apsfl.in">http://www.apsfl.in</a> Email address: <a href="mailto:apsfl@ap.gov.in">apsfl@ap.gov.in</a>
12	Bid Processing Fee (Non-refundable)	INR 20,000/- ( <i>Twenty Thousand Rupees Only</i> ) +18% GST  The tender processing fees can be paid through in the form of Demand Draft issued by one of the Nationalized / Scheduled Banks in India drawn in favour of 'Andhra Pradesh State FiberNet Limited', payable at Vijayawada. Original DD must be submitted in APSFL office at Vijayawada

**Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premises Location, Government Connections and other miscellaneous**

13	One-time Registration Fee (Non-refundable)	<p><b>INR 2,00,000/- (Rupees Two Lakh Only) + 18% GST</b></p> <p><b>The successful bidder(s) shall have to submit a one-time registration fee through online payment mode (NEFT/ RTGS) only.</b></p> <p><b>Or in the form of demand draft.</b></p> <p>Details of the Bank:  Name of the Beneficiary: ANDHRA PRADESH STATE FIBERNET LIMITED  Bank Name: Andhra Bank  Bank Account Number: 060611100003785  IFSC code: ANDB0000606  MICR Code: 520011025  Branch Code : 000606  Branch Name: Main Branch, RR Apparao Street, Vijayawada, Andhra Pradesh</p>
14	For any enquiries and clarifications, please contact:	<p>Andhra Pradesh State FiberNet Limited  NTR Administrative Block, 3rd Floor,  Pandit Nehru Bus Station, Vijayawada - 520001</p> <p>Web address: <a href="http://www.apsfl.in">http://www.apsfl.in</a>  Email: <a href="mailto:apsfl@ap.gov.in">apsfl@ap.gov.in</a>;</p>
15	Validity of the contract	The Empanelment shall be valid for a period of one year.

Note: Proposals/Bids submitted without Bid Processing Fee shall be summarily rejected. And Bid processing fee is Non –refundable.

## 2 Instructions to Bidders

### 2.1 General

- a. The LOA will be issued only to the Bidder(s) who are qualified as per the requirements of this document.
- b. The applicant should submit all the necessary documents/ proofs/ declarations as per the requirement of this document in prescribed formats to record their participation and facilitate the evaluation process.

- c. Proposals without necessary supporting documents or without meeting the prescribed qualification criteria will be treated as non-responsive and will not be considered for further evaluation.
- d. The Tender committee reserves the right to cancel this document without assigning any reason to the applicant(s)
- e. Tender committee reserves the right to request for any document/ clarification from the applicant(s) which the authority feels that it is required to facilitate the evaluation process.
- f. The successful bidder should nominate a Single Point of Contact (SPOC) for all the transactions to be executed with APSFL.
- g. APSFL shall not be held responsible in the event of unforeseen circumstances such as where empanelment is cancelled due to various Governmental decisions.
- h. All the Bidder(s) must adhere to the TRAI Regulations.

## 2.2 Documents Comprising the Bids

The bids prepared by the Bidder shall comprise the following documents:

### 2.2.1 Documents to be submitted as “Prequalification” Bid in a sealed cover.

All the below mentioned documents shall be submitted to APSFL in a sealed cover before the bid submission deadline.

Annexure A – Application Form

Annexure B – Profile of Bidder/Partners

Annexure C – Declaration of Acceptance of Terms and Conditions in the document

Annexure D – Undertaking on SoW Compliance and Unconditional Acceptance

Annexure E – Financial Turnover and Net worth of the Bidder

Annexure F – Format for Past Experience of the Bidder

Annexure G – Declaration regarding Clean Track Record

Annexure H – Power of Attorney

Annexure I – Board Resolution

Annexure K – Document Verification Certificate

Annexure L – Details of the availability of Human Resource (or) Manpower

Annexure M – Details of the availability of tools for laying.

***Note 1: All General Conditions of Contract (GCC) and Special Conditions of Contract (SCC) as per Department of Roads and Buildings, GoAP are applicable to this Document.***

## 3 Background

APSFL, a Government of Andhra Pradesh Enterprise, established in 2015 with an intent to increase Digital Inclusiveness and provide Triple Play services to the citizens of Andhra Pradesh. It has license for NLD, Basic services and ISP from DoT. It provides internet leased lines, point to point leased circuits and MPLS VPN circuits as part of enterprise business. It has executed specialized projects like Digital classrooms, security and surveillance, citizen centric e-governance services, etc.

APSFL laid around 24,000KM of aerial Optical Fiber Cable (OFC), along with active network elements like IP-MPLS and DWDM in core network and GPON technology in access network.



The Network Operating Center (NOC) has been created in Visakhapatnam and it houses all other key network elements like BSS system, AAA server, caching servers, etc. The IP-MPLS technology at core level is being used for creating the state-wide backbone network route and GPON technology is deployed for providing last mile connectivity from the backbone network to the household for Triple Play services (Voice, Video and Data). As on date, APSFL has an active subscriber base of around 1 million which includes retail and enterprise customers and is expecting the same to reach around 6 million, within next 2/3 years.

In order to deliver services and on board to the enterprise customers, APSFL intends to empanel Last Mile Agencies (LMAs) who will help APSFL to extend connectivity from nearest APSFL Point of Presence (PoP) to the Customer Premise Location, Government Connections and other miscellaneous.

#### **4 Scope of Services**

Following are the key details about the assignment:

- a. The LMA shall be responsible for deploying 2F/4F/6F OFC along with the required accessories (Patch Chords, Splitters, Joint Enclosures, brackets and FDMS etc.) from APSFL PoP to the Customer Premise which includes field survey, Route Mapping, Capturing of Latitude and Longitudes, Deployment, Commissioning and Maintenance of the Aerial Dielectric Self Supporting (ADSS) Optical Fiber Cable.
- b. APSFL will intimate the requirement to the LMA in advance and release a work order. The LMA shall complete / commission the work within the prescribed timelines

##### **1. Eligibility of the bidder:**

- a. The LMA should be a Sole Proprietorship firm or a company registered in India under the Companies Act, 1956 / 2013 /LLP Act 2008 /Indian Partnership Act 1932, as amended from time to time, and should be in operation for at least the last 3 years as on the date of bid submission.
- b. The cumulative annual turnover of the LMA in the financial years, FY 2018-19, FY 2019-20 and FY 2020-21, should be at least **INR 1 Crores**.
- c. Average Net Worth of the Bidder (including its consortium members, if applicable), for the financial years, FY 2018-19, FY 2019-20 and FY 2020-21, should be positive as per the audited financial results.
- d. The LMA should have completed installation/ maintenance of at least **100 KM** in last 3 years or have a work order and completion certificate from the client.
- e. The LMA should not have been blacklisted by any central or state Govt. department or PSU on the date of bid submission.

## 5 Bid Processing and Evaluation

### 5.1 Pre- Qualification Criteria

The bidder should satisfy the following Pre-qualification \ to be eligible for empanelment under this RFP. The bidder should enclose documentary evidence for fulfilling the Eligibility in the Pre-qualification \. If a bidder fails to enclose the documentary proof for eligibility, their bid is liable to be rejected.

S. No.	Eligibility Criteria	Documents Required
1	The Bidder should be a Sole Proprietorship firm or a company registered in India under the Companies Act, 1956 / 2013 /LLP Act 2008 /Indian Partnership Act 1932, as amended from time to time, and should be in operation for at least the last 3 years as on the date of bid submission.	For Sole Proprietorship firm, following documents are required. a. Copy of PAN b. Proof of address and contact details For other, following documents are required: a. Copy of valid Certificate of Incorporation from Registrar of Companies b. Copy of Corporate Identification Number(CIN) c. Copy of GST registration certificate d. Copy of PAN
2	The cumulative annual turnover of the Bidder in the financial years, <b>FY 2018-19, FY 2019-20 and FY 2020-21 and current financial year</b> should be <b>at least INR 1Crores.</b>	Certificate from the Statutory Auditor of the Company mentioning year-wise annual turnover. And, Copy of audited profit and loss statements showing the year-wise turnover. (As per the format enclosed as Annexure – E in Section 6.1
3	Average Net Worth of the Bidder (including its consortium members, if applicable), for the financial years <b>FY 2018-19, FY 2019-20 and FY 2020-21 and current financial year</b> should be <b>positive networth</b> as per the audited financial results.	Certificate from Statutory Auditor clearly stating the Net worth of the Bidder. (As per the format enclosed as Annexure – E in Section 6.1)
4	The LMA should have completed installation/ maintenance of <b>at least 100 KM in last 3 years.</b>	Copy of Work orders/ Experience Certificates  Bidder is required to submit details as per the format enclosed as Annexure – F in Section 6.1

**Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premises Location, Government Connections and other miscellaneous**

5	The Bidder should not have been blacklisted by any central or state Govt. department or PSU on the date of bid submission.	Bidder should submit an undertaking as mentioned in Annexure – G in section 6.1 of the document, that it has not been blacklisted/debarred by any Govt.department or any PSU in India as on bidsubmission date.
6	All documents in the proposed bid, shall be signed by an authorized signatory, in whose name the Power of Attorney/ Board Resolution, should be duly issued.	For Pvt Ltd. Firms, a Board Resolution, as mentioned in Annexure – I, in Section 6.1 of the document to be submitted.  For others, the Power of Attorney, as mentioned in Annexure – H, in Section 6.1 of the document to be submitted.
9	Bidder to share the Document Verification Certificate	Certificate, on INR 100/- non-judicial stamp paper and duly notarized and stamp, to be enclosed along with the bid documents (as per the format enclosed as <b>Annexure K</b> in Section 6.1)
10	The Proposer should have a minimum of 10 resources including Optical Fiber Engineer, Fiber Incharge, Network Manager, Field Coordinator, Splicer, ITI Holders fully conversant with Optical Fiber Technology	The Proposer should submit and undertaking as mentioned in Annexure – L, in section of the document, indicating the Name, Qualification and Designation of the Resources along with their Curriculum Vitae.
11	The Proposer should have required tools for laying of fiber cable	Self – Declaration for the details of tools should be provided

Note : Participation of Joint Venture (JV ) / Consortium members are not allowed in this document.

## 5.2 Evaluation and Empanelment Procedure

In order to evaluate and empanel agencies, APSFL will constitute an Evaluation Committee to evaluate the proposals submitted. During evaluation of proposals, APSFL may, at its discretion, ask the bidders for clarification on their applications. The process of empanelment is as given below:

### 5.2.1 Evaluation Process

- a. Scrutiny of eligibility criteria mentioned in the Section 5.1 for responsiveness to the RFP will be done by the Evaluation Committee to determine whether the documents have been properly signed, qualification criteria fulfilled, all relevant papers submitted and whether the response to document is generally in order. The Evaluation Committee can seek additional information from the bidders, if needed. The response to the RFP not conforming to requirements will be rejected.
- b. The shortlisted bidders will be notified through Email/Letter of acceptance for empanelment. For completing the empanelment process, the successful bidders will have to submit a One-time Registration Fee of INR 2,00,000/- (Rupees Two Lakh Only) within a period of 7 days from the date of receipt of confirmation on empanelment. The One-time registration fee shall be paid to APSFL via any of the online payment methods. (NEFT/RTGS) or in the form of Demand draft.

### 5.2.2 Empanelment

- a. The empanelment shall be initially for a period of one year from the date of issuance of LOA to the shortlisted agency(s). It can be extended through mutual consent based on the requirement and performance satisfactory to APSFL. APSFL shall be free to cancel the empanelment at any time during the period of engagement between APSFL and the shortlisted agency, without assigning any reason.

### 5.2.3 Allocation of Work

- a. The present document is exclusively for empanelment of Last Mile Agencies only. For allocation of work, APSFL will circulate Service Request with defined scope and expected deliverables among the empaneled agencies and invite Request for Proposal to award the work based on the Least Total Cost (L1) received.
- b. The selected agency shall not assign the project / work to any other agency, in whole or in part, to perform its obligation under the agreement.
- c. Mere empanelment with APSFL does not guarantee allocation of work.
- d. In case, when the time period is too short to complete the work or in case of any ad-hoc requirement, the work may be entrusted to any of the empaneled agencies or any other agency which APSFL deems to meet the deadline.
- e. The payment terms and commercial conditions for each work will be as per the service request floated by APSFL for the specific work.

## 6 Bid Submission Forms

### 6.1 Pre-Qualification cum Technical Evaluation Forms

#### 6.1.1 Annexure A: Application Form

(To be submitted on Bidder's Letterhead)

To, [Date]  
Managing Director,  
Andhra Pradesh State FiberNet Limited  
NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001

Sub: Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premise Location

Ref: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021

Dear Sir,

With reference to your Document dated -----, I/We, having examined all relevant documents and understood their contents, hereby submit our Proposal towards Empanelment of LMA.

- 1) All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
- 2) I/We shall make available to the Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
- 3) I/We acknowledge the right of the Authority to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
- 4) I/We to the best of our knowledge certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
- 5) I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the selected service provider, without incurring any liability to the Bidders.

- 6) I/We to the best of our knowledge certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outrages the moral sense of the community.
  
- 7) I/We to the best of our knowledge further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
  
- 8) I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority and/ or the Government of AP in connection with the selection of Service Providers or in connection with the Selection Process itself in respect of the Empanelment.
  
- 9) I/We agree and understand that the Proposal is subject to the provisions of the document. In no case, shall I/We have any claim or right of whatsoever nature if our Proposal is not opened or rejected.
  
- 10) I/We agree to keep this contract valid for 2 years from the Date of Receipt of the LOA.
  
- 11) I/We agree and undertake to abide by all the terms and conditions of the Document. In witness thereof, I/We submit this Proposal under and in accordance with the terms of the Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)

### 6.1.2 Annexure B: Bidder Profile / Partners

(To be submitted on Bidder's Letterhead)

S. No.	Particulars	Details
1	Name of the Company	
2	Year of incorporation	
3	Nature of the Company (Registered Company)	
4	Registered Office Address	
5	Office Telephone Number	
6	Fax Number	
7	Contact Person	
8	Name	
9	Telephone Number	
10	Email Address	
11	Local presence at Andhra Pradesh, if any	
12	Office Address	
13	Office Telephone Number	
14	Fax Number	
15	Registration Details	
16	Permanent Account Number	
17	GST Registration Number	
18	Service Tax Registration Number	
19	Banker's Name, Address and AccountNumber	
20	No. of Technical staff employed	

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)

**6.1.3 Annexure C: Declaration of Acceptance of Terms and Conditions  
(To be submitted on the Bidder's Letterhead)**

To, [Date]  
Managing Director,  
Andhra Pradesh State FiberNet Limited  
NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001

Sub: Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premise Location

Ref: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021

Sir,

It is to certify that the RFP \_\_\_\_\_ (name and reference) is carefully read & understood and all the sections and clauses are **COMPLIED UNCONDITIONALLY AND UNEQUIVOCALLY**. There is no deviation from the terms and conditions of the document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)



#### 6.1.4 Annexure D : Undertaking on SoW Compliance and Unconditional Acceptance

(To be submitted on the Bidder's Letterhead)

To  
Managing Director,  
Andhra Pradesh State FiberNet Limited  
NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001

Sub: Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premise Location

Subject: Undertaking on SoW Compliance and Unconditional Acceptance with reference to the Ref: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021

We, M/s \_\_\_\_\_, based at \_\_\_\_\_ hereby confirm our compliance to the requirements outlined in Section 4 – Scope of Work (SoW) of the above referenced document. By way of this compliance undertaking, we confirm that we have adequate capability and experience to perform the services outlined in the SoW, as per the requirements defined in the document.

We confirm our unconditional acceptance of full responsibility of providing services in accordance with the Terms and Conditions and Scope of work of this document.

For M/s \_\_\_\_\_

Authorized Signatory (duly signed and stamped)

Name

Designation

6.1.5 Annexure E : Financial Turnover and Net worth of the Bidder

(To be Submitted on the Bidder's Letterhead)

Criteria	Sub Criteria	FY	Total Financials
Financial Capability	Turnover from business activities	FY 2017-18	
		FY 2018-19	
		FY 2019-20	
		Current Financial year	
Net worth	Measured as paid-up capital plus free reserves	FY 2017-18	
		FY 2018-19	
		FY 2019-20	
		Current Financial year	

**Documentary Proof Required:**

- Statutory Auditor / CA Certificate clearly specifying the turnover for the specified years.
- Audited P&L and Balance Sheets

**6.1.6 Annexure F : Format for Past Experience of the Bidder**

Please provide citations as per the Qualification / Criteria in the format provided below. Therelevant documentary proofs need to be attached.

**(To be Submitted on the Bidder’s Letterhead)**

Project Title (Attach separate sheet for each Project)			
Name of Client		Address	
Type of Client (Govt./PSU/Others)		Order Value of the Project (in Crores)	
Duration of the Assignment		Start Date (month/year):	
		End Date (month/year):	
Referrals (Client side): Provide one referral only	Name		
	Designation		
	Contact Number		
	E mail Id		
Brief Description ofthe Project			

Documentary Proof Required:

- Copy of Work order(s)
- Certificate of successful operation by the client

6.1.7 Annexure G : Declaration regarding Clean Track Record

(To be submitted on the Bidder's Letterhead)

[Date]

To,  
Managing Director,  
Andhra Pradesh State FiberNet Limited  
NTR Administrative Block, 3rd Floor, Pandit Nehru Bus Station, NH -65, Vijayawada - 520001

Sub: Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premise Location

Ref: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021

Sir,

I/We hereby declare that my company has not been debarred / black listed as on Bid submission date by any State Government, Central Government, Central & State Govt. Undertakings / Organizations and by any other Quasi Government bodies / Organizations, and any other major Enterprise / Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the firm)

*Note: Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification.*

### 6.1.8 Annexure H : Power of Attorney

Form for Power of Attorney for signing the Application & Bid  
(On INR 100.00 Non-Judicial Stamp Paper and Duly Notarized and Stamped)

KNOW ALL MEN BY THESE PRESENTS,

We \_\_\_\_\_ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms. (name), \_\_\_\_\_ son/daughter/wife of and presently residing at \_\_\_\_\_, who is presently employed with us and holding the position of \_\_\_\_\_, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for qualification and submission of our bid vide document No. APSFL/BD/Empanelment/99/2021/LMA Dated: 14-10-2021, proposed by M/s Andhra Pradesh State FiberNet Limited (APSFL), including but not limited to signing and submission of all applications, bids and other documents and writings, participate in pre-applications and other conferences and providing information/ responses to the APSFL, representing us in all matters before the APSFL, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the APSFL in all matters in connection with or relating to or arising out of our bid for the said document and/ or upon award thereof to us and/or till the entering into of the Agreement with the APSFL.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

The power of attorney shall be effective from \_\_\_\_\_ and will continue to be valid binding and unforgettable till the attorney Mr./Ms. \_\_\_\_\_ ceases to be in the employment of the company unless otherwise withdrawn earlier by the company. This power of attorney will supersede any power of attorney issued earlier prior to the date of execution. In case this Power of Attorney is withdrawn for any reasons, APSFL shall be pre intimated.

IN WITNESS WHEREOFF for and on behalf of M/s \_\_\_\_\_ Mr./Ms.

\_\_\_\_\_ Managing director of the company has set his hands with company seal on the day of \_\_\_\_\_ Month of \_\_\_\_\_ year \_\_\_\_\_ and at \_\_\_\_\_.

**Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premises Location, Government Connections and other miscellaneous**

---

For \_\_\_\_\_ (Authorized Signatory of the company)

(Signature, Name, Designation, Address and emblem of the office seal)

Accepted (Authorized Attorney for the company)

1. \_\_\_\_\_ 2. \_\_\_\_\_

(Signature in duplicate, Name, Title and Address of the Attorney)

Witnesses:

1. (Notarized)

2.

Notes:

- “Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification”.
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders’ resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power here-under on behalf of the Bidder.
- In case the Application is signed by an authorized signatory / Partner, a certified copy in the regard should be enclosed in lieu of the Power of Attorney.

6.1.9 Annexure I : Board resolution

Board Resolution (Suggested format)

(To be printed on organization letter head)

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS of (Company Name) HELD ON (Date) ..... AT (Address)

.....  
RESOLVED THAT the company has decided to authorize, Mr. / Ms. .... to sign and submit all the necessary applications, annexure, and other documents to be submitted by the company in connection with Empanelment of Last Mile Agency (LMA) for providing connectivity from APSFL PoP to Customer Premise Location, Ref: APSFL/BD/Empanelment/99/2021/LMA, Date: 14-10-2021. The acts done and documents shall be binding on the company, until the same is withdrawn by giving written notice thereof.

Specimen Signatures of Authorized Signatory:

(Signature)

RESOLVED FURTHER THAT, a copy of the above resolution duly certified as true by designateddirector/ authorized signatory of the company be furnished to APSFL as may be required fromtime to time in connection with the above matter.

For the Organization,

(Seal & Signature)

Name:

Designation:

*Note: Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification.*

**6.1.10 Annexure J : MAF Format**

**Self Declaration for Tools**

To

Date:

Managing Director

APSFL,

3rd Floor, NTR Administrative Block, Pandit Nehru Bus Station, NH – 65,

Vijayawada – 520001, Andhra Pradesh, India.

Sub: Declaration on Tools available with M/s. \_\_\_\_\_

Ref: APSFL/BD/Empanelment/99/2021/LMA, Dated: 14-10-2021

Sir,

We, M/s. \_\_\_\_\_ hereby declare that we have minimum of the following Tools for the said work . The details of the Tools are listed below:

S. NO	Name of the Tool	Nos

Name

Designation

Address

Date

.



### 6.1.11 Annexure K – Document Verification Certificate

#### FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED BY TENDERER ALONGWITH THE TENDER DOCUMENTS

(On INR 100.00 Non judicial Stamp Paper and duly notarized and stamped)

I \_\_\_\_\_(Name and designation)\*\* appointed as the attorney/ authorized signatory of the tenderer (including its constituents), M/s\_\_\_\_\_ (hereinafter called the tenderer) for the purpose of DOCUMENT for Empanelment of Service Providers for Last Mile Optical Fiber Cable Connectivity at Government Offices/ Institutions / Organizations from APSFL’s Nearest PoP’s as per the document No. APSFL/BD/Empanelment/99/2021/LMA, Dated: 14/10/2021 of APSFL, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

I/We the tenderer(s) am/are signing this document after carefully reading the contents.

I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.

I/We hereby declare that I/we have downloaded the tender documents from APSFL website <http://apsfl.in/tenders/> or AP procurement website [www.apecurement.gov.in](http://www.apecurement.gov.in).

I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the APSFL shall be final and binding upon me/us.

I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.

I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.

I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.

I/We understand that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for a period of up to five year. Further, I/we (insert name of the tenderer)\*\*\_\_\_\_\_and all my/our constituents understand that my/our offer shall be summarily rejected.

I/We also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD besides any other action provided in the contract including banning of business for a period of up to five year.

#### SEAL AND SIGNATURE OF THE TENDERER

Place:

Dated:

Note:

Submission of this Annexure is mandatory along with the bid. Failure to submit this Annexure may lead to disqualification.

**6.1.12 Annexure L – Declaration regarding Manpower (or) Resource:**

(To be submitted on the Bidder's Letterhead)

To

Date:

The Managing Director,

Andhra Pradesh State Fibernet  
Limited,

3<sup>rd</sup> Floor, NTR Admin Block, Pandit Nehru Bus Station, NH-65, Vijayawada- 520001

Sub: Declaration on resources available with M/s. \_\_\_\_\_

Ref: APSFL/BD/Empanelment/99/2021/LMA, Dated: 14-10-2021

Sir,

We, M/s. \_\_\_\_\_ hereby declare that we have minimum of 10 Technical staffs employed in our company. The details of the staffs are listed below:

S. NO	Name of the Resource	Designation	Qualification	Total Experience

Yours faithfully,

(Signature, name and designation of the authorized  
signatory)(Name and seal of the firm)

*Note: The CVs of the employees to be listed must be attached as documentary proof along with this declaration.*

----- *End of the Document* -----